



Date: 28<sup>th</sup> August, 2023

To The Listing Department <b>National Stock Exchange of India Limited</b> Exchange Plaza, Bandra - Kurla Complex Bandra (East) <u>Mumbai - 400 051</u> <b>Stock Code : INDOCO-EQ</b>	To The Listing Department <b>Bombay Stock Exchange Limited</b> Floor 25, P. J. Towers, Dalal Street, <u>Mumbai - 400 001</u> <b>Stock Code : 532612</b>
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Dear Sir/Madam,

**Sub: Newspaper Advertisement - 76<sup>th</sup> Annual General Meeting to be held on 26<sup>th</sup> September, 2023 through Video Conferencing (VC)/ Other Audio-Visual Means (OAVM)**

Pursuant to Regulation 30 read with Schedule III Part A Para A and Regulation 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we enclose the copies of newspaper advertisement published today i.e. 28<sup>th</sup> August, 2023 in Business Standard (All India Editions) (English Newspaper) and Mumbai Lakshadeep (Marathi Newspaper), in compliance with the applicable provisions of the Companies Act, 2013 read with General Circulars Nos. 14/2020 dated 08<sup>th</sup> April, 2020, 17/2020 dated 13<sup>th</sup> April, 2020, 20/2020 dated 05<sup>th</sup> May, 2020, 02/2021 dated 13<sup>th</sup> January, 2021, 19/2021 dated December 8, 2021, 2/2022 dated May 5, 2022 and 10/2022 dated December 28, 2022 issued by the Ministry of Corporate Affairs (MCA), intimating that the 76<sup>th</sup> Annual General Meeting of the Company will be held on Tuesday, 26<sup>th</sup> September, 2023 at 10:30 a.m. (IST) through Video Conferencing /Other Audio Visual Means along with the information on the record date and Book Closure for the dividend, procedure for registering the email address and other relevant information as required under the aforesaid circulars.


This is for your information and records.

**Thanking you,  
Yours faithfully,  
For Indoco Remedies Limited**

**RAMANATHA** Digitally signed by  
RAMANATHAN HARIHARAN  
Date: 2023.08.28 10:12:54  
+05'30'

**Ramanathan Hariharan  
Company Secretary & Head- Legal**





**INDOCO REMEDIES LIMITED**

**Regd. Office:** Indoco House, 195 CST Road, Kalina, Santacruz (East), Mumbai - 400068  
**Tel:** +91-22-68791250 / 62871000 **Email:** compliance.officer@indoco.com **Web:** www.indoco.com  
**CIN:** L81900MH1947PLC065913

**INFORMATION REGARDING 76<sup>th</sup> ANNUAL GENERAL MEETING AND RECORD DATE FOR THE DIVIDEND**

**Notice** is hereby given that the 76<sup>th</sup> Annual General Meeting ("AGM") of the Company will be held on **Tuesday, September 26, 2023 at 10.30 a.m. IST through Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM")** in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular No.14/2020 dated April 8, 2020, No.17/2020 dated April 13, 2020, No. 20/2020 dated May 5, 2020, No. 02/2021 dated January 13, 2021, No. 21/2021 dated December 14, 2021, No. 2/2022 dated May 6, 2022 and No. 12/2022 dated December 29, 2022 issued by the Ministry of Corporate Affairs (MCA) and Circular Nos. SEBI/HO/CFD/CMD/1 CIR/P/2020/75 dated May 12, 2020, SEBI/HO/CFD/CMD/2/CIR/P/2021/11 dated January 15, 2021, SEBI/HO/CFD/CMD/2 CIR/P/2022/62 dated May 13, 2022 and SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023 issued by Securities and Exchange Board of India (SEBI) (collectively referred to as "Circulars").

In accordance with the aforesaid Circulars, the Notice of the AGM along with the Annual Report for the financial year 2022-2023 is being sent by electronic mode only to those members whose email addresses are registered with the Company/Depositories/RTA/Depository Participant. The requirement of sending physical copies has been dispensed with pursuant to the aforesaid Circulars. The Notice of the AGM along with the Annual Report for the financial year 2022-2023 will also be available on the website of the Company at [www.indoco.com](http://www.indoco.com) and on the website of the Stock Exchanges i.e., BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively, and on the website of the Company's Registrar and Transfer Agent, Link Intime India Private Limited at <https://intime.linkintime.co.in>.

**Manner of registering/ updating email address/bank account details:**

In case the member has not registered his/her email address with the Company/RTA/ Depositories / Depository Participants (DP) and/or not registered/updated the Bank Account mandate for receipt of dividend directly in their bank account (s) through Electronic Clearing Service or any other means, the following instructions to be followed:

**In the case of Shares held in Physical mode:**

Members are requested to register/update their email address/bank account details by submitting Form ISR-1 (available on the website of the Company at <https://www.indoco.com/indoco-issuance-relations.asp>) duly filled and signed along with requisite supporting documents to Company's RTA, i.e. Link Intime India Private Limited at C-101, 247 Park, L.B.S. Marg, Vilepar (W), Mumbai-400 053.

**In the case of Shares held in Dematerialized mode:**

Members are requested to contact their Depository Participant and register/update the email address and bank account details in the demat account as per the process followed and advised by your Depository Participant.

**Manner of casting vote through e-voting:**

Members can cast their vote(s) on the business as set out in the Notice of the AGM through e-voting. The manner of voting, including voting remotely ("**remote e-voting**") by members holding shares in physical form/ dematerialized mode and for those members who have not registered their email addresses either with the Company or the respective DPs, has been provided in the Notice of the AGM. Please note that Members who have not cast their vote through remote e-voting shall be eligible to cast their vote through e-voting system available during the AGM.

**Joining the AGM through VCOAVM**

Members can attend and participate in the Annual General Meeting through VCOAVM facility only provided by our RTA, Link Intime India Private Limited. The instructions for joining the Annual General Meeting are provided in the Notice of the Annual General Meeting.

**Book Closure and Dividend**

Pursuant to Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, September 20, 2023 to Tuesday, September 26, 2023 (both days inclusive) for the purpose of Annual General Meeting and for payment of final dividend for financial year 2022-2023.

Members are requested to note that the Board of Directors of the Company in their meeting held on May 23, 2023 has recommended a final dividend of Rs. 2.25 per equity share for the financial year ended March 31, 2023, subject to the approval of the members at the AGM. The dividend, if approved by the members, will be paid on and from September 29, 2023. Pursuant to Regulation 42 and other applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Record Date, for the purpose of ascertaining the entitlement of the members to the dividend of Rs. 2.25 per equity share of face value of Rs. 2/- each, is **Tuesday, September 19, 2023**.

Members are also requested to note that as per the Income-tax Act, 1961 as amended by the Finance Act, 2020, dividend income will be taxable in the hands of members and the Company is required to deduct tax at source ("TDS") from dividend paid to members at the prescribed rates.

Payment of Dividend shall be made through electronic mode to the members who have registered their bank account details with the Company. Dividend warrants/cheques/Demand Draft will be despatched to the registered address of the Members who have not registered their bank account details.

**For Indoco Remedies Limited**  
**Sd/-**  
**Rameshwar Hariharan**  
**Company Secretary & Head- Legal**

**Place:** Mumbai  
**Date:** August 28, 2023

